



HOW TO FILL IN THE APPLICATION FORM

1. In the **BASIC DATA** section enter (or select from the drop-down list) all information.
2. In the **ADDRESS** section enter all information.
3. In the **SUBMITTED GRAPHIC ART PROJECT** section:
 - 1) if the submitted Graphic Art Project consists of **single prints** and / or **objects**:
 - a. enter the title, technique, dimensions (according to a formula: height x width oraz height x width x depth / in **cm**) and production date as well as attach a reproduction of each submitted single print or object separately using the "add more" button;
 - b. the title should be given in English;
 - c. each reproduction should be prepared in preview version

Format: JPG
Color model: RGB
Resolution: 72 dpi
Longer side: 20 cm
Max. file size: 10 MB.

- 2) if the submitted Graphic Art Project takes the form of a **graphic installation / environment**:
 - a. enter the title, dimensions (according to a formula: height x width x depth / in **cm**) and production date of the installation / graphic environment as well as attach a reproduction presenting its general view;
 - b. the title should be given in English;
 - c. each reproduction should be prepared in preview version

Format: JPG
Color model: RGB
Resolution: 72 dpi
Longer side: 20 cm
Max. file size: 10 MB.

- 3) if the submitted Graphic Art Project takes the form of a **multimedia / intermedia / trans-media** work:
 - a. enter the title, technique or medium, dimension (in case of projected image according to a formula: height x width / in **cm**) or duration (in **minutes**) and production date of

the multimedia / intermedia / transmedia work as well as attach screenshots separately using the 'add more' button;

- b. the title should be given in English;
- c. each screenshot reproduction should be prepared in preview version

Format: JPG

Color model: RGB

Resolution: 72 dpi

Longer side: 20 cm

Max. file size: 10 MB.

4. In the **ATTACHMENTS** section:

- 1) attach a file with **Description of the general idea** (English version) [**PDF**];
- 2) attach a file with a **Detailed technical description**, i.e. detailed photographic and drawing documentation and a precise description (**applies only to**: installations, environments / multimedia / intermedia / transmedia works) – English version [**PDF**];
- 3) attach a file with **Confirmation of payment of the fee** [**PDF**].

5. In the **DECLARATIONS AND CONSENT** check all four boxes obligatory.